



## MINUTES OF THE SADC TRLC EXTENDED WORKING GROUP MEETING.

**Venue: The dti Campus (DG 22)**

**Date: 13 December 2011**

**Time: 08:30 – 16:00**

|           |  |
|-----------|--|
| <b>1.</b> | <p><b>OPENING AND WELCOME</b></p> <p>The SADC TRLC Chairperson (Zimbabwe- Mr Petros Ndanga) opened the meeting and welcomed all present.</p>   |
| <b>2.</b> | <p><b>ACCEPTANCE OF AGENDA</b></p> <p>The Agenda was accepted with one additional item, i.e Item 6 – Road Map on Future Activities as an additional items.</p> <p><b>LIST OF ATTENDEES</b></p> <ul style="list-style-type: none"> <li>- Petros Ndanga (SADCTRLC Chairperson)</li> <li>- Anna Marie Lotter (SADCTRLC Regional Coordinator)</li> <li>- Mwenya Chisheta (SADCTRLC)</li> <li>- Dr. Elsie Meitjies (SADC Secretariat)</li> <li>- Kuena Molapo (SADC Secretariat)</li> <li>- Dr. Oswald Chimakabvu (PTB)</li> <li>- Belinda S. Kancheya (SADCSTAN)</li> <li>- Kopano Bogopa (SADCSTAN)</li> <li>- Allen S De L'Etourdie (Industry Specialist)</li> <li>- Benjamin Mutetwa (Zimbabwe)</li> <li>- Kakoma Chivunda (Zambia)</li> <li>- Richard Sadiki (South Africa)</li> <li>- Sinah Mosehla (South Africa)</li> <li>- Naniki Moeketsi ( SADCCTRLC Secretariat)</li> </ul> |

|           |   |
|-----------|---|
|           | <p>Absent</p> <ul style="list-style-type: none"> <li>- Henson Dlamini (Swaziland)</li> <li>- Flavin Joubert (SADCTRLC Vice Chairperson)</li> <li>- Dr. T Demana</li> </ul>  |
| <p>3.</p> | <p><b>DISCUSSION</b></p> <p>The SADC TRLC chairperson outlined the reasons and the main objective of the Extended Working Group meeting with regard to the development of the SADC GHS draft policy. The chairperson also introduced the appointed service provider responsible for the development of the SADC GHS draft policy, Dr. Oswald Chinyamakobvu.</p> <p>Dr. Chinyamakobvu made a presentation the SADC GHS draft policy and allowed comments and additional information from the attendees.</p> <p><b>List of comments included:</b></p> <ul style="list-style-type: none"> <li>• Editorial changes to the wording of the policy paper</li> <li>• Include the rules of origin – whether positive or negative</li> <li>• The draft policy paper should include the title, sponsors, logo and compiler</li> <li>• Add on what we need to achieve, the vision and policy measures</li> <li>• Protection of confidential information – Why do we need this?</li> <li>• Add more information on the updated or status of the countries compiled in the first SADC GHS draft policy</li> <li>• Add statistical information that can be obtained from Chemical Allied Association (South Africa)</li> <li>• Add a brief summary on how the assignment started, describe the process used</li> <li>• Address issues as described on the Terms of Reference</li> <li>• Define the stakeholders and describe the wording, e.g Transport, GHS etc.</li> <li>• The scope of each GHS (Pictogram) and TDG (Signs of communication) differs because each has its own functions</li> <li>• Identify regional benefits as well as national benefits</li> <li>• Add a summary on monitoring and evaluation, who is responsible and when will this be done</li> <li>• Add incentive schemes and mention their list and how member countries can get the funds and utilise the funds</li> <li>• Add the time frames for the evaluation process and request member states to report on their activities</li> </ul> <p><b>Structure of the Policy paper:</b></p> <ol style="list-style-type: none"> <li>1. Background/ Introduction</li> <li>2. Situational Analysis       <ol style="list-style-type: none"> <li>2.1 Global context</li> <li>2.2 Regional Context</li> <li>2.3 Governance</li> <li>2.4 List of Stakeholders</li> </ol> </li> </ol> |

### 3. Policy Measures

- Vision
- Listing of Guiding Principles

#### 3.1 Regional Response

- Objectives
- Specific Measures

#### 3.2 National Response

- Objectives
- Specific Measures

### 4. Implementation Arrangements

### 5. Monitoring and Evaluation

### 6. Legal Framework

### 7. Funding Mechanisms

### 8. Abbreviations

#### **Time lines:**

- Incorporation of comments from December meeting and develop draft 2 of the SADC GHS policy paper
- Develop draft 2 of SADC GHS policy paper and circulate to members by end of January 2012
- Review the document and respond by 15 February and forward to consultant (service provider)
- By end of February 2012 – Draft 3 of the policy paper to be circulated to members of the SADC TRLC
- National consultation process – 3 months after the AGM meeting (end June 2012)

#### **List of Stakeholders to be included:**

- Department of Health
- Department of Environment
- Department of Transport
- Department of Labour
- Department of Trade and Industry
- Department of Agriculture
- Standards bodies
- Chamber of Commerce
- Research organisations
- Chemical Allied Associations
- Industry Associations
- Labour Unions/ Organised Labour
- Government Agencies

|    |   |
|----|---|
|    | <ul style="list-style-type: none"> <li>• Member countries</li> </ul> <p><b>List of references to be included:</b></p> <ul style="list-style-type: none"> <li>• ILO Cord</li> <li>• Orange Book</li> <li>• Purple Book</li> <li>• UNCETDG</li> </ul>   |
| 4. | <p><b>DECISIONS MADE</b></p> <ul style="list-style-type: none"> <li>• Develop a way on how to monitor the SADC GHS policy in all arrears</li> <li>• Member states should be guided on what to report – detailed document</li> <li>• Discussion with SADCSTAN regarding the adoption of an undated standard into a regulation and to promote the GHS standard</li> <li>• Request the Nationals to do an Impact Assessment</li> </ul> |
| 5. | <p><b>WORKSHOP ARRANGEMENTS FEEDBACK</b></p> <p>The workshop was sponsored by PTB and <b>the dti</b>, South Africa. The invitation was for the SADC GHS extended working group.</p> <p>the venue for the workshop was the dti offices, Pretoria.</p>  |
| 6. | <p><b>Closure</b></p>   |